FULL CIRCLE APPOINTMENT
Checklist

HOST:

APPOINTMENT DATE:

Guest Details						Before Appointment						After Appointment								RECAP				Notes
GUEST NAME	CELL	MAILING ADDRESS	SENT REPAIR OR 3D	SKIN CONCERNS	CLOSING TIME	DATE PACK MAILED	TEXT THAT THEIR PACKAGE MAILED	PACK RECEIVED	3 DAYS BEFORE WITH CHECKLIST	DAY BEFORE APT WITH ZOOM LINK	15 MIN BEFORE APT CONFIRMATION	BOOKED FOR CLOSING TIME	RECIEVED FABULOUS GAME	FILLED OUT $100 CASH GIVEAWAY FORM	INDIVIDUAL CLOSE	INVITE TO AFTER PARTY	NEXT DAY THANK YOU	AFTER PARTY REMINDER	HOSTESS INFO SENT	Sales Total	# of Referrals	Booked as a Hostess	Savvy Shopper, Side Hustle or Smart Money	